

Guidelines for Book Reviews for *Acta Politica*

Book reviews for *Acta Politica* should conform to the following general guidelines:

Substance

- Reviews should be understandable for every trained political scientist with a general interest in the discipline.
- The former requirement does not preclude highlighting specific points of interests for a more specialized public.
- Reviews should give the readers a firm idea about the topic, plan, method, results, and if applicable, data and analysis of the publication reviewed.
- The former requirement does not imply that each and every chapter in an edited volume should be summarized in the review.
- Reviews should be clearly structured; description and critique should be clearly distinguished.
- The former requirement does not mean that every review should start with a summary and end with critical notes.
- Reviews should focus on the contribution of the publication under review to political science, its subfields, or its methods.
- The former requirement does not preclude that, for example, a textbook for classroom use is also judged by educational standards.

Format

- Reviews should be between 800-1,300 words.
- Reviews should start with the publication under review according to the format: A. Author, *Title of the Book: Subtitles too*. Publisher, City 1999, ISBN 1234567890, 00.00 euro
- Reviews should end with the name of the reviewer, and his or her institutional affiliation.
- Reviews should not contain tables, figures, notes, or lists of references.
- Please avoid obscure language, unnecessary jargon, and multi-layered sentences.
- New paragraphs start with a tab. Use single quotation marks.
- Please include as few word-processing codes as possible.
- Reviews should be submitted by electronic mail, in any of the usual word-processing formats (e.g. WordPerfect, Word for Windows). A paper copy of the review should be submitted only if requested by the book review editor. Please keep a copy for your own reference.

Book Review Editors:

Femke E. Bakker

f.e.bakker@fsw.leidenuniv.nl

Tim Mickler

t.a.mickler@fsw.leidenuniv.nl

Corresponding address:

Leiden University

Institute of Political Science

Wassenaarseweg 52

5333 AK Leiden

Telephone: +31715276188