

## External Examiner

In 2014 a new role was added to the Board of Examiners: the External Examiner. The role and responsibilities of this external member of the Board differ from the traditional responsibilities of the Board, such as granting exemptions, enforcing sanctions in the event of fraud and handling requests or complaints from students. The External Examiner has a specific role in the retrospective quality assurance of examinations and final examinations, which may culminate in recommendations for improvement.

At the end of the academic year the External Examiner:

- Receives an overview of the pass/fail percentages for all examinations that have been held that year. From this overview, the External Examiner selects two examinations from the first and second years of the bachelor's programme and one examination from each of the four bachelor's specialisations. He or she also selects one examination or paper from three of the seven master's specialisations in one year and one from the remaining four master's specialisations in the following year. For these nine or ten examinations, the External Examiner considers the following: the questions, the assessment criteria/mark scheme and the information in the E-prospectus and on Blackboard. He or she uses this information to assess whether the selected examinations meet the **Regulations for Written Examinations**, as documented in Article 4.2 of the Rules and Regulations of the Board of Examiners of the Institute of Education and Child Studies.
- Receives an overview of all bachelor and master's theses and the marks they have been awarded. From this overview, the External Examiner selects two bachelor and two master's theses together with the corresponding assessment forms. The aim here is to ascertain whether the result that the lecturer has awarded and explained on the assessment form corresponds with the quality of the thesis.

Draws up a report on his or her findings and discusses this with the Board of Examiners. The Board of Examiners responds in writing to any recommendations made by the External Examiner and if necessary contacts the individual examiners.