

PhD Association LACDR (PAL) Regulations

This document aims to name the regulations of the PhD Association of the LACDR (PAL), which will be divided as follows:

1. Organisational structure
2. Responsibilities
3. Aim
4. Regulations

1. Organisational structure

PAL is part of the LACDR Institute council and will directly report to them. PAL contains PhD students of all divisions of the LACDR.

2. Responsibilities

Responsibilities:

Paragraph 47 and 48 from "facultair reglement" of the LACDR describe the responsibilities of the Institute Council in more detail. Since the PAL is part of the Institute council, those responsibilities also apply to the PAL. Below you can find these paragraphs in English:

Paragraph 5: The Institute Counsels (De Instituutsraden)

Article 47

1. An institute has an institute counsel.
2. The number of members of the counsel is limited to a maximum of twelve.
3. The counsel consists generally of: four members chosen from and by the scientific staff of the institute, four members chosen from and by the supporting and managing staff of the institute, and four members chosen from and by the students and PhD's working at the institute.
4. The students and PhD's will be elected for a one year term, the other members for a two year term. Members can be consecutively re-elected.
5. Membership of the IR is incompatible with the function of either Scientific Director or Director of Education.

Article 48

1. The Scientific Director and the counsel will discuss the general progress of the institute at least once a year. The counsel will receive yearly intelligence on:
 - a. the organization of the institute
 - b. the main issues of the current policy
 - c. the policy as followed in the previous year
 - d. the developments in human resources
 - e. the safety and environmental policy (i.e. Arbo regulations)
2. If the Scientific Director, or at least four members of the counsel request a meeting with notification of the subject to be discussed, a discussion meeting will be called with the IR and the Scientific Director. This discussion meeting will take place within fourteen days after the request was made, unless decided differently by those who made the request and the Scientific Director.
3. The counsel will be granted the possibility to advise on:
 - a. the budget
 - b. a planned reorganization of the institute
 - c. structural cooperation with partners outside the institute
 - d. the election of the Scientific Director
4. The meetings of the counsel are open to the public, unless the counsel decides (parts of) a meeting to be private.

3. Aim

The aim of this PhD Council is to represent the PhD candidates of their respective institute.

The PhD Council aims to stay informed about and to play an active role within important developments that may concern PhD candidates, either within their institute and/or the university at large. The PhD Council gathers regularly with the PhD candidates they represent. They have an advisory role concerning PhD-related issues at Institute level and meet with their Institute's management team. With bi-yearly meetings with the PhDoc, PAL also plays a role towards faculty level and university level. Optionally, PAL also occasionally meets with PhD councils of other institutes.

PAL also wishes to stimulate communication between the PhD candidates. Therefore, PAL organizes one event a year, which offers an excellent opportunity to meet other PhD candidates and to socialize with each other. It holds an annual general meeting for all LACDR PhDs.

4. Regulations

The PAL represents the interests of all LACDR PhDs: employed, scholarship, and external. It consists of around 8 members who are appointed by the Institute council for a period of one year. Unless there are more than 10 PhD candidates of the LACDR interested in joining, there will not be an election conducted. If there is the need for an election, all PhD candidates and Institute council members are able to participate in the election anonymously.

PAL meets monthly with all PAL members and during those monthly meetings they can be approached by all LACDR PhDs at any time with questions and concerns. PAL meets every three months with members of the LACDR institute council and LACDR daily board to discuss matters concerning the admission, training, and supervision of PhDs in the Institute.

PhD candidates who are part of the LACDR institute council are automatically also part of PAL. Those PhD candidates, who are in both PAL and the institute council, have different roles within PAL compared to other members: One PhD candidate is the chair, a second PhD candidate is the co-chair and a third PhD candidate is the secretary. Those roles are at all times clearly given to specific people.