

ICLON Factsheet School Practice World Teachers Programme (WTP)

Who is this Factsheet for?

This Factsheet is aimed at Mentors (BOSSen) and Subject Coaches who will be supporting student teachers from the ICLON World Teachers Programme (Leiden University) in 2019-20.

What do we expect of Mentors and Subject Coaches?

- **Support:** Help the student to find their way in the school and to arrange to observe lessons within your department as well as other departments.
- **Feedback:** provide feedback on lesson plans and lessons, observe (parts of) lessons and discuss them with student, monitor and reflect on development together with the student.
- **Assessment:** Form a picture of the development and competencies of the student, based on the ICLON rubrics and World Teacher Competences (see 'More Information'); provide the ICLON supervisor with initial assessments to inform the mid-term and final evaluations.
- **Timely notification regarding problems with the student's development:** A year is a very short time to develop the level of competence required of a newly qualified teacher. It is therefore important to offer the student the opportunity to experience teaching early in their placement (as soon as the second week). In the beginning, this can involve teaching parts of lessons rather than whole lessons. Furthermore, it is vital to contact the ICLON supervisor to discuss problems or stagnations in the student's development at an early stage.
- **Features of the school context:** Supporting the student in understanding particular features of the bilingual or international school context, including attention for the language development in all subjects, for international courses or exam programmes (e.g. IB, Cambridge International, AP), and for the role of culture/multiculturalism/intercultural competence in the classroom and the school more widely.

Important dates in 2019-20	
26-30 Aug. '19	Startweek (ICLON)
31 Aug. '19	Start of SP1
27 Sept. '19	Graduation (previous cohort)
17 Oct. '19	Meeting for WTP Mentors/Coaches (ICLON)
10 Jan. '20	Deadline evaluation SP1
3 Feb. '20	Start of SP2
4 Apr.-10 May '20	International internship period
19 Jun. '20	Deadline evaluation SP2

Teaching requirements for WTP School Practice

WTP students generally follow the ICLON Teaching Master for one academic year (September-July). During **School Practice 1** the emphasis is on teaching in the junior years and in **School Practice 2** emphasis is on the senior years. At least **50% of WTP students' total teaching should be in a bilingual or international department**. Bilingual or international classes should be taught in **English** or, in the case of Modern Foreign Languages, in accordance with the requirements of the bilingual or international **school policy with regard to target language (TL)** use. In both international and bilingual classes, there should be room for student teachers to pay attention to **intercultural competence** and **global citizenship** as appropriate to the school context. In the case of students from previous cohorts who are completing an extended internship, these requirements will vary from case to case. See Table 1 for an overview of the School Practice requirements.

Table 1: requirements for School Practice (SP)

	Hours of SP	Minimum requirements	Junior *	Senior **	Bilingual/ International
SP 1	Emphasis on junior years* 120 pupil contact hours 300 additional hours [§]	120 pupil contact hours, of which student teaches min. 60 lessons or parts of lessons	Min. 40 lessons	Min. 45 lessons	Min. 50%
SP 2	Emphasis on senior years** 130 pupil contact hours 290 additional hours [§]	130 pupil contact hours, of which student teaches min. 65 lessons or parts of lessons Can include teaching during international internship			
Extended internship	Varies	Requirements, including division across junior* and senior** years and bilingual/international teaching, to be communicated on a case-by-case basis			
*	Junior years = Years 1-3 vwo/havo/vmbo-t in Dutch system; Years 7-10 or MYP1-4 in international schools				
**	Senior years = Years 4-6 vwo/havo/vmbo-t in Dutch system; Years 11-13 or MYP5-DP2/CP2 in international schools				
§	Activities such as lesson preparation, assessment, analysis of own practice, 'interview', WTP/Supervision assignments, etc.				



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When do students begin their School Practice and when do they leave the school?

Students begin their School Practice following the ICLON 'Startweek' (see Important Dates on the front page). Initially, this usually involves observation tasks and teaching their first lessons (or parts of lessons). Students are also available to go into school on the Friday of the 'Startweek' in order to become acquainted with the school.

In general students stay at the same school for the whole academic year, with the exception of the International Internship period and, in the case of students in international schools, a short additional placement in a Dutch bilingual school (see below).

How many days per week are WTP students in school?

WTP students are expected to attend ICLON lectures on **Mondays**, a small number of Tuesdays and two Fridays near the start of the year. Their ICLON schedule will list which Tuesdays and Fridays are affected. They are usually in school for about 3 days per week, during which time they usually spend an average of 6-8 lessons per week teaching and observing lessons (based on 50-minute lessons). An overview of the minimum requirements for teaching hours can be found in Table 1.

What happens during the International Internship period?

During the International Internship period, WTP students are required to gain teaching experience abroad. This means that they will not be in their usual placement school during this period. The International Internship lasts a **minimum of 2 and a maximum of 4 weeks**. Students are allowed to deviate slightly from the stipulated period for the International Internship (e.g. due to school holidays abroad or availability of flights) **only if this does not interfere with their academic work at ICLON and if the placement school agrees**. On returning from the International Internship, students return to their placement school in the Netherlands in order to complete their School Practice.

Extra requirement for students in international schools

All WTP students placed in international schools for their School Practice are required to gain at least 2 weeks of experience in a Dutch school. This experience will involve lesson observations and ideally some small experiences of teaching. The ICLON supervisors can provide contact details for schools within the WTP network but it is **the student's responsibility** to organise this experience during the course of School Practice 1. If the student does not arrange this experience, they will be required to visit a Dutch school during the International Internship period instead of going abroad.

What are the important practical tasks and assessments?

Students are required to complete practical assignments for a number of different ICLON courses. It is the student's responsibility to keep their Subject Coach and Mentor informed regarding these assignments and the associated deadlines. You can also contact the supervisor or consult the Study Guide for more information.

The Subject Coach and/or Mentor is involved in the supervision and assessment of School Practice 1 and 2. The assessment takes place at the end of each semester (January and June). The supervisor and the student will provide the Subject Coach/Mentor with the relevant information regarding the assignments and the assessment procedure.

What can I expect in terms of collaboration and communication with ICLON?

Each WTP student is assigned to a specialised WTP supervisor. The supervisor and/or WTP coordinator will contact you at the beginning of the academic year to establish the terms of the collaboration. As a general rule, the supervisor carries out 1 lesson visit per student during School Practice 1 and 1 during School Practice 2. This lesson visit is preferably carried out together with the Subject Coach or Mentor, and followed by a joint discussion between the student, the Coach/Mentor and the Supervisor, in which the student takes the lead. In the case of problems, supervision and contact between supervisor and school will be intensified.

Does each individual ICLON student need to sign a placement contract?

No. Twice in the year (in October and in March) ICLON will send an email to the Mentor (BOS) or relevant coordinator, containing an overview of all ICLON students (not only WTP) placed in the school as well as the details of the placement contract and a request for approval.

Where can you access more information?

- More details on the WTP, including instructions, rubrics for assessment and the WT Competences will be included in the WTP Study Guide, which will be sent to you digitally at the start of the academic year. Further questions with regard to the WTP can be directed to the WTP Coordinator, Tessa Mearns (t.l.mearns@iclon.leidenuniv.nl).
- Questions or concerns regarding individual students can be directed to the WTP Supervisor, Janneke Geursen (j.w.geursen@iclon.leidenuniv.nl).
- Questions regarding availability of placements, professional development opportunities for coaches and mentors, students with paid jobs, etc. can be directed to the School Practice Coordinator, Nelleke Belo (stage@iclon.leidenuniv.nl).

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