ROADMAP FOR PROGRAMME AUDITS

WHY THE AUDIT IS TAKING PLACE

The Programme Board determines what it is teaching its students and which teaching methods will be used. Once every six years, a panel of academics from the same discipline carries out a peer review of the quality of the education provided, based on four assessment criteria set by the Accreditation Organisation of the Netherlands and Flanders (NVAO).

THE FOUR ASSESSMENT CRITERIA

1. INTENDED LEARNING OUTCOMES
2. CURRICULUM AND LEARNING ENVIRONMENT
3. ASSESSMENT
4. LEARNING OUTCOMES ACHIEVED & ALUMNI ORIENTATION

PREPARATION AND ASSESSMENT

SELF-ASSESSMENT REPORT
The Programme Board drafts a report incorporating input from Coordinator of Studies, teachers, the Board of Examiners and the Programme Committee.

PANEL MEMBERS
The Programme Board indicates the people and areas of expertise that should/should not be included in the peer review panel. A panel is selected following consultation.

TRIAL AUDIT
The people selected for the panel meetings first have a trial run to make sure they know what is expected of them.

THE AUDIT
The panel holds meetings with the Programme Board, the Board of Examiners and the Coordinator of Studies and with a selection of teachers, students and alumni.

ASSESSMENT
Based on the audit and on an inspection of a selection of final assignments and modules, the panel members assess whether the programme satisfies the four assessment criteria and award it a positive, conditional or negative assessment.

DEVELOPMENT MEETING
Meeting between programme and the panel. The Programme Board sets the agenda. This meeting has no impact on the assessment.

ACCREDITATION

If you have any questions or comments about the programme audit, please contact your Coordinator of Studies, your programme chair or the Education Advice and Quality Assurance team (O&K) at onderwijsvisitatie@hum.leidenuniv.nl

Educational and Student Affairs
Educational Advice and Quality Assurance Team