

Faculty of Humanities Transitional Regime for the PhD Guidelines

The 2015 PhD guidelines applied to PhD students employed by Leiden University and PhD students with a scholarship. The new guidelines apply to all PhD students (VSNU categories 1 through 4), including external PhD students.

Article	Amendment	Actor(s)	Transitional regime
6	External PhD students must formulate a Training and Supervision Plan within 6 months of being admitted to the Graduate School.	External PhD students and their thesis supervisors	<p>External PhD students do not always start on their PhD research as soon as they are admitted to the Graduate School. In line with the Training and Supervision Plan requirement that stipulates that PhD students employed by Leiden University must formulate a Training and Supervision Plan within three months of the starting date of their PhD research project, the Faculty of Humanities requires external PhD students to have a Training and Supervision Plan ready within six months of <i>the starting date of their PhD project</i>.</p> <p>This requirement does not apply to external PhD students who are expected to complete their dissertation within the next two years. After 1 May 2023, all external PhD students will be required to have a Training and Supervision Plan ready within six months of the starting date of their PhD project.</p>
8	External PhD students are required to have a biannual review or monitoring interview with one or two independent members of staff.	Institutes	<p>External PhD students whose research is at a well-advanced stage may have little or no need for these interviews, which cost the institutes a lot of time and effort.</p> <p>The biannual interview requirement with one or two independent members of staff does not apply to external PhD students who are expected to complete their dissertation within the coming two years. After 1 May 2023, the requirement of a biannual monitoring interview with one or two independent members of staff will apply in full to all external PhD students, unless the institute and the external PhD student both indicate that there is no need for such interviews, in which case the requirement does not apply.</p>

9	Addition: the Go/No Go decision moment must be clearly specified in the Training and Supervision Plan.	First and second thesis supervisors, institutes	A Faculty-wide Training and Supervision Plan form that includes this information will soon be available.
9	A Go/No Go decision moment must also be specified for external PhD students. This evaluation moment must occur no earlier than after one year and no later than after two years from the starting date of the PhD project.	First and second thesis supervisors	The requirement that a Go/No Go moment must be defined for external PhD students only applies to external PhD students who started their PhD project on or after 9 February 2021 (date of entry into force of the PhD guidelines).
10b	In consultation with the dissertation supervisor, the needs of external PhD students in terms of courses and training should be mapped. A proposal concerning which courses the PhD student will follow must be submitted for approval and agreed by the Academic Director before the start of the PhD project.	First and second dissertation supervisors, Academic Director	The requirement that the PhD student's needs regarding courses and training must be discussed with and approved by the Academic Director only applies to external PhD students who started their PhD project on or after 9 February 2021 (date of entry into force of the PhD guidelines).