Complete your registration and start your sponsor campaign

Great! Your team has registered for the Leiden Science Run! To ensure the collection of sponsor money is as clear and transparent as possible, we use the donation website Geef.nl. Every team creates its own action page and links it to our event: the Leiden Science Run 2023. After the event, the entire amount raised goes directly to UAF. In this step-by-step plan, you can read how to create your own team page and then start raising as much money as possible.

Create a campaign (or team page)

1. Go to Geef.nl and click on 'start a campaign'.
2. Step 1. *Beneficiary:* choose the right charity: Foundation for Refugee Students UAF.
3. Step 2. *Your story:* briefly describe what you are going to do and why people should support you. At 'Theme', choose 'Event'.
4. Step 3. Target amount and date - choose a nice target amount. The action ends on Friday 14 April 2023.
5. Step 4: Add any team members (optionally)
6. At Step 5 you link your campaign to the Leiden Science Run 2023! (Choose an event --> search for Leiden Science Run 2023 and click 'choose'. Note! It is important to do this right away, you cannot change this after creating your campaign.
7. Add a nice team photo in step 6.
8. In the last step, you can change the URL of your campaign/team page if you wish.
9. Press 'Finish', see what your page will look like and press 'Publish campaign'.

Start collecting sponsor money

- Once you have published your campaign, it will automatically appear on the event page of the Leiden Science Run 2023. Here you will also find the current balance of the total amount raised by all teams.
- Together with your team members, donate at least € 25 to meet the registration amount. When making this donation, please mention under 'comments' that this

is the registration fee. Please note: Your registration is not complete until this registration fee of €25 has been paid.

- Spread the word! Share the link to your team page with friends, family, neighbours, colleagues and everyone you know. You can do this easily via e-mail, social media or Whatsapp. People who want to support you can choose an amount and pay it directly via iDeal, Credit Card or PayPal, among others.

We wish you good luck and fun in raising as much money as possible for charity. And remember: The team that raises the most money will get a special prize!